

**Recommendations on the *Habilitation* Procedure within the Faculty of Business Administration (Hamburg Business School) at Universität Hamburg, pursuant to the *Habilitation Regulations* dated 7 July 1982,**

adopted by the Faculty Council 10 April 2019

The following recommendations **supplement the *Habilitation* regulations.**

- The *Habilitation* should be supervised by three ***Habilitation* mentors**. The mentors should either be professors or academics who have themselves completed a *Habilitation*. At least one of the mentors should come from outside the candidate's research specialization. Should an external *Habilitation* mentor be appointed, he or she should be an internationally renowned academic. It is desirable, though not necessary, for *Habilitation* mentors to also serve as *Habilitation* assessors. *Habilitation* supervision may include **setting objectives and conducting interim evaluations**. The *Habilitation* supervision should not prejudice the candidate's ability to demonstrate particular aptitude for independent research pursuant to Section 1, subsection 1 of the *Habilitation* regulations. The *Habilitation* mentors will be appointed by the office of the dean of the Faculty of Business Administration (Hamburg Business School) no later than one year after the beginning of the *Habilitation*. The *Habilitation* commences when the candidate enters into an appropriate employment relationship.
- ***Habilitation* requirements:**
  - The *Habilitation* candidate should submit a **working paper** to the mentors on a core *Habilitation* project no later than two years after commencing the *Habilitation*. The *Habilitation* mentors should provide a detailed **commentary** on the paper.
  - The candidate should present a project from the *Habilitation* and an outline of the entire *Habilitation* project in a **colloquium** open to members of the Faculty no later than two and a half years after commencing the *Habilitation*. Faculty professors should provide detailed feedback.
  - **A *Habilitation* thesis or a number of thematically linked articles** (see below).
  - Candidates are also recommended but not required to demonstrate their suitability for a teaching role through the **independent provision of lectures or seminars**.
- In accordance with Section 2, subsection 1 of the *Habilitation* regulations, candidates may demonstrate their aptitude for independent academic research on the basis of published academic articles (**dissertation by publication**). In such cases, **exceptional academic articles** should be submitted for consideration and their thematic links should be set out in a synopsis.

**Transition provision:** These Recommendations apply from 28 January 2016. Candidates who commenced their *Habilitation* before this date may choose whether to apply these Recommendations.

Should they wish to do so, **junior professors** may also take advantage of the supervision opportunities specified in these Recommendations.