

Revised Subject-Specific Provisions (FSBs) for the Master of Science in Business Administration (MSc) in the Faculty of Business Administration (Hamburg Business School)

dated 15 April 2020

On 18 May 2020 pursuant to Section 108 subsection 1 sentence 3 of the Hamburg higher education act (Hamburgisches Hochschulgesetz, HmbHG) dated 18 July 2001 (HmbGVBl. p. 171), as amended by law on 24 January 2020 (HmbGVBl. p. 93), the Executive University Board of Universität Hamburg ratified the Revised Subject-Specific Provisions (FSBs) for the Master of Science in Business Administration (MSc) pursuant to Section 91 subsection 2 no. 1 HmbHG taking into account the General Examination Regulations for Academic Examinations at Universität Hamburg dated 25 January 2018, 22 February 2018, and 8 November 2018.

Preamble

These subject-specific provisions supplement the provisions of the Faculty of Business Administration's examination regulations (PO MSc) governing Master of Science degree programs dated 19 June 2019, with amendments dated 15 April 2020, as amended.

I. Supplemental provisions

Section 1

Program and examination objectives, academic degree, and implementation of the degree program

Section 1 subsection 1:

Expanding on the business administration focus of the bachelor's degree program, the goal of the degree program is to provide in-depth methodological, theoretical, and practical knowledge and skills in the field of business administration as well as general and subject-specific key qualifications. The degree program is research oriented and places a correspondingly high weight on methodological and research-based content. Students who have successfully completed the degree program have in-depth methodological and research-based knowledge and skills as well as a specialization in two independently selected focus fields in business administration. They are thus prepared for careers in academia and research in the field of business administration teaching, but also for management positions in corporations.

This is a translation of the German original. In the event of any discrepancy, the German text prevails.

Section 1 subsection 4:

The degree program is offered and organized by the Faculty of Business Administration.

**Section 4
Program and examination structure,
modules, and ECTS credits**

Section 4 subsection 2 and subsection 3:

The master’s degree program in business administration comprises 120 ECTS credits. Of these, at least 96 ECTS credits must be in subjects specific to the field of business administration and 24 ECTS credits in elective courses.

The 96 ECTS credits to be earned in the subject-specific area of business administration are allocated as follows:

- Methods: 18 ECTS credits
- Focus Field I: 24 ECTS credits
- Focus Field II: 24 ECTS credits
- Master’s thesis: 30 ECTS credits

The Master of Science in Business Administration is divided into two phases: Study Phase I (first–third subject semesters)—in which the students complete elective and required elective modules in the elective area, in both focus fields, and in the Methods component—and in Study Phase II (fourth semester), in which the students complete their master’s thesis.

Sample course schedule:

First subject semester	Methods 6 ECTS credits RE	Methods 6 ECTS credits RE	Focus Field I 6 ECTS credits RE	Focus Field II 6 ECTS credits RE	Free elective area 6 ECTS credits E
Second subject semester	Focus Field I 6 ECTS credits RE	Focus Field I 6 ECTS credits RE	Focus Field II 6 ECTS credits RE	Focus Field II 6 ECTS credits RE	Free elective area 6 ECTS credits E
Third subject semester	Methods 6 ECTS credits RE	Focus Field I 6 ECTS credits RE	Focus Field II 6 ECTS credits RE	Free elective area 6 ECTS credits E	Free elective area 6 ECTS credits E
Fourth subject semester	Master’s thesis (30 ECTS credits): written in the Methods component or in Focus Field I or Focus Field II.				

RE: required elective module, E: elective module

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The subjects listed in Appendix I (Catalog of Focus Fields) may be selected as focus fields, according to availability. Section 6 of the examination regulations applies *mutatis mutandis*.

The examinations board for the Master of Science in Business Administration may decide to include or exclude focus fields from the catalog. Students will be promptly informed in an appropriate manner about any such decisions. For the removal of a focus field from the catalog, it will be ensured that students who have already earned ECTS credits in the respective focus field will still be able to complete it as planned.

A seminar module must be successfully completed in one of the two focus fields.

In the free elective area, students may choose to expand their knowledge into interdisciplinary fields by successfully completing those courses or modules from other master's programs offered at Universität Hamburg that have been so marked and made available, or expand their knowledge of business administration by participating in additional subject-specific modules.

All of the modules offered in the degree program are required elective modules or elective modules that are 6 ECTS credits each.

At least three different modules (lecture + practical course) and a seminar module (amounting to a total of at least 24 ECTS credits) will be offered per focus field per academic year. At least four different modules (amounting to a total of 24 ECTS credits) will be offered per academic year in the Methods component.

Section 5 Course types

Section 5 subsection 2:

Courses and module examinations will be conducted in English or German. The language will be announced at the beginning of the course.

Section 5 subsection 4:

Attendance is mandatory for all seminars (including in the case of a repeated attempt) due to their interactive nature and desired learning outcomes of gaining skills in academic presentation and discussion. Students are strongly advised to also attend all other kinds of courses with equal regularity.

Section 10 Deadlines and number of module examinations

Section 10 subsections 1 and 2:

In seminar modules and other modules with at least two independent course examinations, the timing of which renders the retaking of individual course examinations impossible, the course examinations will only be offered once. In this case, the option to repeat applies only to the module as a whole. The examinations

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board will decide and appropriately communicate to the students which other modules are affected by these rules outside of these seminar modules. Students are strongly advised to take the first opportunity to sit, or in the event of not passing, to repeat the examination for every module.

Section 13

Completed coursework and module examinations

Section 13 subsection 4:

As a rule, examinations for modules (lecture + practical course) have a duration of at least 60 and a maximum of 120 minutes. Seminar modules have two independent module examinations. These are usually a written term paper of approximately 15 pages and a presentation of 15–30 minutes. The specific form of examination will be announced at the beginning of the course.

Section 14

Master's thesis

Section 14 subsection 1:

The master's thesis must be written in the Methods component or in one of the focus fields chosen by the student. Section 6 of the examination regulations applies *mutatis mutandis*.

Section 14 subsection 2:

Students who have successfully completed modules amounting to 45 ECTS credits may apply for admission to the master's thesis.

Section 14 subsection 6:

The master's thesis must be written in either German or English. The language for the thesis is set by the examiner supervising the work, in some cases based on the suggestion of the student. Students are not permitted to switch between languages within the thesis.

Section 14 subsection 7:

The master's thesis amounts to 30 ECTS credits. Generally, it should be written in the fourth subject semester.

Section 15

Evaluation of examinations

Section 15 subsection 1:

If multiple course examinations are included in the module grade, the overall grade for the module is calculated from the arithmetic mean of the individual course examinations. Should the calculation method deviate from this, it will be announced at the start of the respective course.

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Section 15 subsection 3:

The overall final grade for the master's degree program is calculated as a weighted average grade based on the ECTS credits from the individual modules from both focus fields (each worth 24 ECTS credits), the Methods component (18 ECTS credits), and the master's thesis (30 ECTS credits). Grades from the free elective area (24 ECTS credits) are not used to calculate the overall final grade. Only modules in the free elective area can be awarded a "pass" without a grade.

**Section 23
Effective date**

These subject-specific provisions become effective on the day after they are ratified by the Executive University Board of Universität Hamburg. They first apply to students commencing their studies in Winter Semester 2020/21.

Hamburg, 9 June 2020
Universität Hamburg

II. Appendix I

Catalog of Focus Fields for the Master of Science in Business Administration (MSc)

Pursuant to resolutions passed by the examinations board for the Master of Science in Business Administration (MSc) dated 9 November 2009 and 20 April 2010 and by the faculty council dated 15 January 2020, the following focus fields are offered:

1. Business Analytics (MA-BA)
2. Finance, Banking, and Insurance (MA-FBI)
3. Marketing (MA-MA)
4. Health Care Management (MA-MiG)
5. Operations and Supply Chain Management (MA-OSCM)
6. Management and Corporate Governance (MA-UFÜ)
7. Auditing and Taxation (MA-WPSTEU)

We advise students not to choose both the Finance, Banking, and Insurance and the Health Care Management focus fields together, nor the Business Analytics and Business Management focus fields together in order to avoid overlaps in their studies.